Letter of Waiver Form

Date: _____

BRAMPTON BOARD OF TRADE

To: Brampton Board of Trade

☐ Exporter ☐ Freight Forwarder
(Please tick appropriate box)

Please type

Name of Organization/Freight Forwarder/Broker, etc.:

Organization: _____

Address: _____

Address: _____

City / Prov / Post Code: _____

To Whom It May Concern:

In consideration of the Brampton Board of Trade ("Board of Trade") from time to time granting Certificates of Origin and other export-related documents such as VISA request letters, or otherwise certifying documents upon request by the above named Organization (henceforth referred to as the "Organization"), the Organization hereby accepts FULL responsibility for the veracity, accuracy and completeness of such documents as are submitted by the Organization (and/or its representatives), or by the Organization on behalf of any of its clients.

The Organization also affirms that the documents submitted for certification will not pertain to the export of controlled goods; if affirmative, that it (or its clients) will obtain the necessary authorizations prior to submission to the Board of Trade.

Further, the Organization waives and agrees to release and hold harmless the Board of Trade and its officials in respect of all claims or expenses that the Organization or foreign authorities may have against the Board of Trade or its officials, now or in the future, in connection with such certification, and to indemnify the Board of Trade and its officials in respect of any costs or liability to the Board of Trade or its officials arising from such certification.

The Organization acknowledges that the Board of Trade will keep copies of documents certified with the background documentation provided. If the Board of Trade is presented with a demand for production of documents which is authorized by law, the Organization authorizes the Board of Trade to produce documents received from the Organization in accordance with the demand. The Organization also agrees to make readily available to the Board of Trade any other background documents (to be kept by the Organization for up to three years after the certification), for review by relevant authorities if requested.

Primary Contact / Authorized Official: This is the exporter's primary contact for certification matters. For users of Tradecert, the online Certificate of Origin system, this will be the primary system user who has authority to set up other users within the Organization.

Please type

☐ Mr ☐ Ms ☐ .....

.....
(Print / type full name of Primary Contact. Complete even if Primary Contact is same as Authorizing Official)

Job Title: .....

eMail Address: .....

Tel: ..... Fax: .....

Applications for certification (i.e. Certificates of Origin and other documents being presented for certification) are accepted under the below terms of conditions, which apply to each Application made, and you agree to these terms and conditions:

- In regards to Certificates of Origin, the goods mentioned in each Application originate in the country (ies) specified therein and comply with the rules of origin applicable in the country(ies) to those goods. •
-The information in the Application and in all documents provided to the Brampton Board of Trade ("Chamber") is accurate, true and complete.
-The Applicant undertakes to advise the Chamber and any other person(s) to whom the applicant provides documents for certification promptly in writing of any inaccuracy, omission or change in such information.
-The Applicant will maintain, and present upon request, such documentation as is necessary to verify the truth, accuracy and completeness of each document certified by the Chamber and any accompanying documents.
- In consideration for the Chamber's issuance of Certificates of Origin and Certification for any other documents being presented to the Chamber, the Applicant agrees to release, discharge and hold harmless the Chamber from any liability in connection with the issuance of such Certifications and to indemnify the Chamber in respect of any costs and/or claims made against the Chamber in connection thereof.
-The Authorized Official is authorized to give the undertakings set out herein and above.

Signature of Authorized Official (seal if available):

X _____

_____
Print Name of Authorized Official

_____
Print Title of Authorized Official

To be submitted to the Brampton Board of Trade, in typed format, once it has been duly signed by an authorized representative, and **signed/sealed** by a Notary or Commissioner of Oaths. It must be accompanied by current proof of business registration.

NO MODIFICATIONS ARE ALLOWED. The letter will remain valid for two-years.

Should your Organizations name/address change, a new letter of waiver must be filed with the Board of Trade.

Forward original to:

Questions?
905-451-1122

Brampton Board of Trade
36 Queen St. E. Suite 101
Brampton, Ontario L6V 1A2

Rev. July 2018

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